

General Secretary  
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Guru Gobind Singh Group of Institutions  
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**APPLICATION/TENDER FOR CONTRACT OF MESS & CANTEEN ON RENT**

Respected Sir,

I am willing to do business of Canteen and Mess in your institutions. So I hereby apply for Annual contract of Mess and Canteen in your institutions. The Particulars required by you are as follows.

Name : \_\_\_\_\_  
Address : \_\_\_\_\_  
: \_\_\_\_\_  
: \_\_\_\_\_  
Annual Rent : \_\_\_\_\_  
Fee Tendered with Application : \_\_\_\_\_  
Monthly Mess Fee from Students : \_\_\_\_\_  
Experience (Certificate Attached) : \_\_\_\_\_  
: \_\_\_\_\_  
I accept these out of your following conditions : \_\_\_\_\_

**TERM & CONDITION**

1. Electricity charges for Canteen and Mess will be payable by me.
2. There will be no mess charges during University Holidays (Equal to or Exceeding continuing 10 Days)
3. The food (Breakfast, Lunch and Dinner etc.) will be provided for warden free of cost.
4. In case the I/We break the contract before the fixed time, I/we will give one month notice and will pay 10% of rest amount.
5. The quality of the food will be hygienically maintained for the satisfaction of the students.
6. The rate of items available in Canteen will not exceed Market Rate or MRP whichever is lower.
7. This agreement can be canceled any time due to lack of quality of food, indiscipline or any other serious issues like irregularity in payment of installment.
8. I will provide detail of Persons employed by me to institutions. I will also be self responsible for any statutory obligations like PF etc (if any).
9. 50% of Annual Rent is payable at time of Signing Agreement and remaining 50% will be payable before expiry of 6 Months from date of signing the agreement.
10. If any destruction in Building or Furniture provided by you, I will solely responsible to maintain it.
11. I will maintain clean-up the canteen & Mess and Area adjacent herewith.
12. Tendered Fee (if any) is refundable.

Dated: \_\_\_\_\_

(SIGNATURE)

**Enclosed:-**

1. \_\_\_\_\_ as my ID Proof and \_\_\_\_\_ as my Address proof.
2. Cheque/DD no. \_\_\_\_\_ of \_\_\_\_\_ (Tendered Amount).